

# Cromford Parish Council

www.cromfordparishcouncil.org.uk

Clerk: Mrs S Bacon

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## Minutes of a meeting of Cromford Parish Council Finance Committee held at The Cromford Institute, The Hill, Cromford on Wednesday 3 November 2021 at 7.30 pm

**Present:** Cllrs: B Bowman; J Beckett (Chair); and A Fraser. Clerk: Mrs S Bacon.

### **FC/21/11.1 Welcome**

Cllr Beckett welcomed everyone to the meeting.

### **FC/21/11.2 Apologies**

There were apologies from Cllr M Nutting.

### **FC/21/11.3 Approval of Finance Committee Minutes from meeting on 6 October 2021**

The meeting resolved to accept the minutes of the last meeting held on the 6 October 2021 as a true record of that meeting proposed by Cllr Beckett and seconded by Cllr Bowman.

### **FC/21/11.4 To verify the bank reconciliations & report to full Council**

The bank reconciliations were approved by members.

### **FC/21/11.5 To consider the Current financial statement with respect to the budget (precept) and recommend any changes in the budget to Council to include such as viring of money between budget items or from reserves.**

It was agreed that no viring of money was currently required and this would be reviewed again in January.

### **FC/21/11.6 To consider expenditure on training courses**

It was resolved to recommend expenditure on the below training courses to the full council:

1. £40 for a course on report writing for Cllr Bowman
2. £125 for a course on tree surveys for Cllr Fraser

### **FC/21/11.7 To consider S137 expenditure against both the Council budget and statutory limits**

It was noted that the Council had for this year spent the s137 budgeted amount but that £500 remained from the previous years budget which had not been spent due to covid 19. This could be used for any further s137 grants the council wished to give. It was noted that the council is still well beneath the statutory limit for s137 expenditure.

**FC/21/11.8 2022/23 Budget and Precept for recommendation to the full council.**

It was resolved to recommend the following budget and a precept of £19,000 for the financial year 2022/23.

		Expenditure from Budget	Expenditure from Reserves	Notes
	<b>Salaries</b>			
Salaries	Clerk	7,170		
Salaries	Footpath Officer	1,960		
	<b>Administration</b>			
	Defib	200		
Admin & Website Expenses	Expenses	200		Printing, Postage etc
Newsletter Expenses	Publicity/Newsletter	2,200		
	Newsletter Delivery	400		
	Chairs Expenses			Will be taken from reserve if needed
Audit	Internal Audit	100		
Audit	External Audit	0		Taken from reserves if needed
	Election	0	0	Taken from reserves if needed
Admin & Website Expenses	Website	175		
	Bank Charges	72		
Training	Training	500	1,000	Up to £1,000 from reserves if needed
	<b>General</b>			
Footpath Maintenance	Footpath Maintenance	1,200		Includes stile work, total expenditure would be £1,700 with MMA
Trees, Plants & Snow	Filling Grit Bins	250		
Bus Shelter Expenses	Bus Shelter Cleaning	600		
Insurance	Insurance	700		
	Room Rental	500		
Bus Shelter Expenses	Bus Shelter Repairs	0		From reserves if needed
	<b>Subscriptions</b>			
DALC	DALC	400		
Donations/s137	Donations/s137	500		Plus £500 extra from reserves if needed (from 20/21)
Trees, Plants & Snow	Xmas Trees & Lights	400		
Trees, Plants & Snow	Planters & Baskets	300		
Trees, Plants & Snow	Beacon	200		
Trees, Plants & Snow	Snow Warden Scheme	100		
Sundry		873		
		<b>19,000</b>		

**FC/21/11.9 Payments to be made at the next full Council Meeting**

The Committee resolved to recommend approval of the following payments to the full council meeting.

<b>Invoices for payment in November 2021</b>	
KL Communications (website 2020/21)	144.00
DD Payroll Services (July-Sept)	60.00
<b>Total Payments</b>	<b>£ 204.00</b>

**FC/21/11.10 Date of Next Finance Committee Meeting**

The date for the next meeting was set for Wednesday 5 January 2022 to be held in The Cromford Institute at 7.30pm.

**Signed .....** **Dated .....**