

Cromford Parish Council

www.cromfordparishcouncil.org.uk

Clerk: Mrs S Bacon

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Minutes of a meeting of Cromford Parish Council Finance Committee held at The Cromford Institute, Cromford on Wednesday 15 November 2023 at 6.00pm

Present: Cllrs: M Birch (Chair); R Walsh and A Fraser. Clerk: Mrs S Bacon.

FC/23/7.1 Welcome

Cllr Birch welcomed everyone to the meeting.

FC/23/7.2 Apologies

Apologies were received from Cllr Szegota.

FC/23/7.3 Approval of Finance Committee Minutes from meeting on 19 July 2023

The committee resolved to accept the minutes of the last meeting held on the 19 July 2023 as a true record of that meeting proposed by Cllr Fraser and seconded by Cllr Birch.

FC/23/7.4 To verify the bank reconciliations & report to full Council

It was resolved that the presented bank reconciliations be approved proposed by Cllr Walsh and seconded by Cllr Birch.

FC/23/7.5 To consider current financial statement with respect to the budget (precept) and recommend any changes in the budget to Council.

The Committee noted that the council is on track with the budget.

FC/23/7.6 Budget 2024/25

It was **RESOLVED** to propose the below budget to Full Council:

Budget for 24/25				
		Expenditure from Budget	Expenditure from Reserves	Notes
	Salaries			
Salaries	Clerk	7,000		
Salaries	Footpath Officer	2,100		
	Administration			
	Defib	200		every 2years pads 4 years battery in reserves
Admin & Website Expenses	Expenses	200		Printing, Postage etc
Newsletter Expenses	Publicity/Newsletter	3,000		
	Newsletter Delivery	400		
	Chairs Expenses	40		More will be taken from reserve if needed
Audit	Internal Audit	150		
Audit	External Audit	0		Taken from reserves if needed
	Election	0	0	Anymore taken from reserves if needed
Admin & Website Expenses	Website	120		Based upon new website
	Bank Charges	0		Paid for by interest
Training	Training	500	1,000	Up to £1,000 from reserves if needed
	General			
				Total expenditure would be £1,700 with MMA
Footpath Maintenance	Footpath Maintenance	1,200		
Trees, Plants & Snow	Filling Grit Bins	250		
Bus Shelter Expenses	Bus Shelter Cleaning	600		
Insurance	Insurance	700		
	Room Rental	500		
	Storage Space	300		
Bus Shelter Expenses	Bus Shelter Repairs	0		From reserves if needed
	Subscriptions			
DALC	DALC	400		
Donations/s137	Donations/s137	1,000		
Trees, Plants & Snow	Xmas Trees & Lights	400		
Trees, Plants & Snow	Planters & Baskets	500		
Trees, Plants & Snow	Snow Warden Scheme	100		
Sundry		400		
		20,060		

FC/23/11.7 Policies for Review

- i. **Financial Regulations** – it was resolved that the financial regulations be approved for recommendation to the full council proposed by Cllr Fraser and seconded by Cllr Walsh.
- ii. **Finance Committee Terms of Reference** - it was resolved that the financial regulations be approved for recommendation to the full council proposed by Cllr Fraser and seconded by Cllr Walsh.

FC/23/11.8 To consider S137 expenditure against both the Council budget and statutory limits

It was noted that the Council has received a request from the Institute for grant money but the proposal is currently a work in progress.

It was noted that the limit was £9.93 per elector for the 2023/24 financial year.

FC/23/7.7 Date of Next Finance Committee Meeting

The date for the next meeting was set for Wednesday 17th January 2024 to be held in The Cromford Institute at 6pm.

Signed Dated