CROMFORD PARISH COUNCIL

Locum Clerk: Miss Katherine Furby

Email – Katherine.furby@yahoo.co.uk Tel: 07967 300154

Date: 11th March 2026

To: The Members of Cromford Parish Council

Dear Councillor

You are summoned to attend a meeting of Cromford Parish Council to be held on **Wednesday 18th March 2026 at 7.30pm at The Cromford Institute, Cromford**

Yours sincerely
Katherine Furby
Locum Clerk
Cromford Parish Council

AGENDA

1. **To receive apologies for absence**
2. **Variation of order of Business**
3. **Declarations of Members Interests**
   (a) Members must ensure that they complete the Declarations of Interests sheet prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
   (b) Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public speaking.
   The Declarations of Interests will be read out from the Declaration Sheet - Members will be asked to confirm that the record is correct.
4. **Public Speaking – (Ten minutes)** A period of not more than ten minutes will be made available for members of the public and members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)
   (a) If the Police Liaison Officer, a County Councillor or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
   (b) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

5. To confirm the minutes of the following meetings
   18th February 2026 Council Meeting (attached)

Items for Information

6. **To receive update on: -**
    a. Footpaths
    b. Station Volunteers
    c. Speedwatch
    d. Planting
    e. Hedges, roads, grit bins, potholes and drains to be reported
    f. Millpond Newsletter
    g. Repainting of Milepost
    h. Methodology for storing Council records
    i. Speed Indicator Devices
    j. North Street Event – Discussion

7. Outside bodies:
    a. Cromford Institute update
    b. Celebrating Cromford update
    c. Derwent Valley Mills Heritage update

8. Finance & Administration
    a. Balance in the Bank
    b. Budget Variance (attached)
    c. Bank Reconciliation (attached)
    d. Items for approval and payment at this meeting
    e. Budget 2026/27

Items for Decision

9. **Planning Matters**

1. Installation of replacement slate roof tiles and installation of 3 rooflights to the rear elevation

18 The Hill Cromford Derbyshire DE4 3QL

2. **Removal of 1.no Buddleia Bush**

Mill Pond Cottage Scarthin Cromford

10. To consider appointing Hub3 of Crich as the Council's payroll services provider

11. To consider the purchase of a defibrillator to be located at Cromford Institute and approval to spend up to £2,500 to include defibrillator, cabinet and installation

12. Biodiversity Enhancement St. Mark's Close – Approval for Councillors to work alongside Platform Housing and residents on a wildflower seeding project

13. Market Place Notice Board – Approval to spend up to £200 to apply to DDDC Planning to replace and install new notice board

14. Playing Field Goal Posts – To consider installing new posts and approval to spend up to £2,500

15. Parish Council Website and Councillor Email Adresses – Discussion of new website and quotes received, approval to spend up to £1,400

16. Policies – Approval to adopt the following policies:
    (a) IT Policy
    (b) Standing Orders
    (c) Financial Regulations
    (d) GDPR Subject Access Request Procedure Policy
    (e) Freedom of Information Model Publications Scheme
    (f) GDPR Records Retention Schedule
    (g) GDPR Records Retention Policy
    (h) GDPR Privacy Policy
    (i) GDPR Data Breach Assessment Checklist
    (j) Equal Opportunities Policy

17. Business Continuity

Proposed for Closed Session In accordance with the Public Bodies (admission to Meetings) Act 1960 s.1(2) and the Local Government Act 1972 s100 (2) the following agenda items to be considered with members of the public and press excluded from the meeting for the reason that the matter relates to an individual's conditions of employment

To receive a report (verbal) on the ongoing absence of the Clerk.

18. Date of next meeting – Wednesday 15th April 2026 at 7.30pm location tbc