

Cromford Parish Council

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Minutes of the Annual Parish Council Meeting for Cromford Parish held in the Cromford Institute, Cromford on Wednesday 15 May 2024 at 7.15pm following the Annual Parish Meeting

Present: Councillors: Matt Birch; R Boyack; A Fraser; C Gould; I Page; R Walsh; P Curzon; and P Ashley;
Sian Bacon (Clerk), and 1 parishioner.

1. Election of Chair

Cllr Birch was elected Chair, proposed by Cllr Ashley and seconded by Cllr Gould

2. Election of Vice-Chair

Cllr Fraser was elected Vice-Chair, proposed by Cllr Walsh and seconded by Cllr Birch.

3. Approval of the minutes of the last Annual Parish Council Meeting held on Wednesday 24th May 2023

The Council **RESOLVED** to accept the minutes of the previous meeting held on the 24 May 2023, as a true record of that meeting, proposed by Cllr Fraser and seconded by Cllr Birch.

4. Election of representatives to outside bodies:

a) Almshouses

Cllr Gould was nominated as the Council's representative on the Almshouses Committee. **Action: Cllr Gould**

b) Cromford Institute

Cllr Gould was nominated as the Council's representative on the Cromford Institute Committee. **Action: Cllr Gould**

c) Quarry Liaison

Cllrs Birch, Page and Walsh were nominated as the Council's representatives on the Quarry Committee. **Action: Cllrs Birch, Page and Walsh**

d) Wirksworth Group of Charities

Cllr Fraser was nominated as the Council's representative on the Wirksworth Group of Charities with Cllr Ashley as substitute. **Action: Cllrs Fraser & Ashley**

e) Community Rail Partnership

Cllr Boyack was nominated as the Council's representative on the Community Rail Partnership. **Action: Cllr Boyack**

f) Derwent Valley Mills World Heritage Site Technical Panel

Cllr Walsh was nominated as the Council's representative on the DVMWHSTP. **Action: Cllr Walsh**

5. Confirmation of Sub Committee Members

a) Finance Sub Committee (5)

The Finance Sub Committee was to comprise of Chair; Vice Chair; and Cllrs Ashley, Page, and Walsh. Cllr Boyack to substitute.

b) Staffing Sub Committee (3-5)

The Staffing Sub Committee was to comprise of Chair; Vice Chair; and Cllrs Ashley and Page. Cllr Boyack to substitute.

6. Accounts 2023/34

It was **RESOLVED** to accept the end of year accounts for the 2023/24 financial year as presented by the Clerk, proposed by Cllr Birch, seconded by Cllr Gould.

7. To note the period of the exercise of public rights 2024

It was noted that the period for the exercise of public rights will run from Monday 3rd June to Friday 12th July.

8. To note the Internal Auditor's report for the financial year 2023/24

The Internal Auditors report was noted and it was found that the system of internal control is working in a satisfactory manner.

9. Approval of the Certificate of Exemption 2023/24

It was **RESOLVED** to approve the Certificate of Exemption for the 2023/24 financial year as presented by the Clerk, proposed by Cllr Birch, seconded by Cllr Curzon.

10. Approval of the Annual Governance Statement 2023/24

It was **RESOLVED** to approve the Annual Governance Statement for the 2023/24 financial year as presented by the Clerk, proposed by Cllr Birch, seconded by Cllr Curzon.

11. Approval of the Annual Accounting Statement 2023/24

It was **RESOLVED** to approve the Annual Accounting Statement for the 2023/24 financial year as presented by the Clerk, proposed by Cllr Curzon, seconded by Cllr Walsh.

12. Approval of the Asset Register 2024

It was **RESOLVED** to approve the Asset Register for the 2024 financial year as presented by the Clerk, proposed by Cllr Fraser, seconded by Cllr Birch.

It was agreed that the items previously held at Wessington will be reviewed and removed at the next Full Council Meeting.

13. Approval of the Parish Council Insurance for 2024/25

It was **RESOLVED** to accept the Insurance quote of £691.41 from Zurich for the 2024/25 financial year, proposed by Cllr Walsh, seconded by Cllr Fraser.

14. Review of Policies – (copies circulated)

a) Standing Orders

It was **RESOLVED** to approve the standing orders as presented. proposed by Cllr Fraser, seconded by Cllr Walsh.

b) Financial Regulations

It was **RESOLVED** to approve the Financial Regulations as presented. proposed by Cllr Walsh, seconded by Cllr Fraser. The new version issued by DALC will be looked at in the July finance committee meeting

c) Risk Assessment

It was **RESOLVED** to approve the Risk Assessment as presented. proposed by Cllr Fraser, seconded by Cllr Curzon.

d) Code of Conduct

It was **RESOLVED** to approve the Code of Conduct as presented. proposed by Cllr Gould, seconded by Cllr Walsh.

The next Annual Parish Council Meeting will be held on **Wednesday 21 May 2025 at 7pm** after the Annual Parish Meeting and followed by an Ordinary meeting.

Signed

Dated