

Cromford Parish Council

Minutes of a meeting of Cromford Parish Council held remotely on

Wednesday 15 July 2020 at 7.30pm

Present: Councillors: Beckett (Chair); Bowman (Vice-Chair); Birch; Boyack; March; Mosley; Nutting and Wakefield. Mrs B Kirkham (Locum Clerk)

1 Apologies

Cllr Beckett welcomed everyone to the meeting and reminded everyone that the meeting was being recorded. Apologies were received from Cllr Fraser and District Councillors Pawley and Purdy.

2 Variation to the order of business

There was no variation to the order of business.

3 Declaration of Members Interests

Cllr Beckett declared an interest in item 15 ii).

4 Public Speaking

There were no members of the public present.

5 Minutes of the previous meeting

The Council resolved to accept the minutes of the previous meeting held on the 17 June as a true record of that meeting.

6 Minutes of sub-committees and partnerships

There had been no sub-committee or partnership meetings held since the last Parish Council meeting.

7 Approval of the formation of Cromford Parish Council Finance Committee

The Council resolved to set up a Finance Sub-Committee and approved the terms of reference which had been circulated to Councillors prior to the meeting. The committee was to comprise of Cllrs Beckett, Bowman, March, Fraser, and Birch, with Cllr Nutting as a substitute if necessary. The Finance Committee would normally meet 4 times each year.

8 Review of Contracts of Employment for the Clerk/Responsible Financial Officer and Parish Footpaths Officer

This matter was to be held over until the September meeting.

9 Police Matters

Councillors were concerned about speeding cars in the area, particularly late at night.

10 County Council & District Council Matters

Concern regarding diversion of footpath No 19 which was very steep and could be slippery in wet and muddy conditions. Diversion signs had been removed. Clerk to contact Cllr Ratcliffe. **Action: Clerk**

A recent quarry blast had been within the limits allowed.

No response had been received regarding drainage water flooding into the Bear Pit, Cllr Becket to follow up **Action: Cllr Beckett.**

The path which had been dug up by Western Power had not been completed satisfactorily. **Action: Cllr Beckett.**

The Council agreed that Cllr Bowman should seek advice from Derbyshire Wildlife Trust regarding planting wildflowers on the verge by Chestnut Court. **Action – Cllr Bowman.**

The Platform Housing Three Penny bit area was very untidy. Cllrs Bowman, Boyack and Wakefield to get together to look at the area with a view to possibly obtaining grant funding. **Action: Cllrs: Bowman, Boyack and Wakefield.** Clerk to write to Platform Housing expressing concern about the safety and appearance of the area. **Action: Clerk.** Cllr Boyack to supply list of footpaths that required maintenance for the current year. **Action: Cllr Boyack.**

The Parish Council were very grateful to the District Council for clearing rubbish and supplying plants for the Station.

11 Station Volunteers

Meeting of volunteers was being organised; this would be limited to a maximum of 6 people. A List of tasks would be agreed. The District Council had donated some leftover plants for community groups.

12 Newsletter

Next newsletter due in September and it was anticipated that delivery would be done as normal. 150 copies of the June newsletter to be distributed to 3 shops in the village.

13 Planning Training

Training Dates: Tuesday 22 July Cllr March to attend. Monday 7 Sept Cllrs Boyack and Nutting to attend. **Action: Cllrs March, Boyack & Nutting.**

Planning Decisions:

- i) 20/00498/CM – Additional information for the application by Slinger Mining.

The Parish Council request that there be a formal agreement in place with Slinger Mining regarding the future of the wheel wash so that if the operators of Dene quarry stopped working or mothballed their site then Slinger would take responsibility for the operation & maintenance of the wheel wash.

- ii) 20/00535/FUL – Fencing at 69 Derby Road.

The Parish Council are happy with the proposals for the elevations shown as fence A and fence C on the submitted drawing "Site Fencing Diagram" (dwg No 2020_02-A dated 13/03/20), but wish to see the boundary treatment to Derby Road shown as fence B to be the same as fence A.

iii) 19/00712/FUL – Industrial units at Porter Lane.

No objection.

iv) 20/00495/FUL – Extension at 38A Barnwell Lane.

The Parish Council are concerned about the impact the extension will have on neighbours through loss of privacy and amenities.

v) 20/00515/LBALT – new front & back door at 118 The Hill

No objection.

vi) T/20/00088/TCA: 18 The Hill - Reduction in canopy by 1m of Atlantic cedar

No objection

vii) T/20/00089/TCA: Slinter Cottage, Via Gellia - Tree work

No comment from the Parish Council as this application is in Bonsall Parish.

14 Policy Reviews

The Auditor had advised the Council that there were several policies that they needed to have in place.

a) Financial Risk Assessment

Clerk to circulate draft policy, comments to be sent to Cllr Beckett. **Action: Clerk, Cllr Beckett, Cllrs.**

b) Data Privacy Policy

Cllr Beckett to recirculated with a view to the policy being approved at the next meeting. **Action: Cllr Beckett.**

c) Casework Procedure (Complaints Procedure)

Discussion regarding a suitable system for recording complaints that are received from residents about parish issues and how these are processed and resolved. It was resolved that Cllrs Beckett, Boyack and Nutting investigate different options and report back to next meeting. **Action: Cllrs: Beckett, Boyack and Nutting.**

d) Equality & Diversity & Inclusion Policy

The Council resolved to approve the policy as circulated.

e) Website Accessibility Review

The Council needed to publish an Accessibility Statement before the 23 September 2020 to comply with new legislation. The cost may be prohibitive to the Council being compliant. Cllr Beckett to obtain a quote for work on the website. **Action: Cllr Beckett.**

15 Items for Decision

a) The Council resolved to approve the virement of £400 from the Newsletter Budget to the Training Budget.

b) The Council resolved to reimburse Cllr Beckett £9.12 for postage costs.

- c) The Council resolved to make a payment to DALC for planning training for two persons in July and 2 persons in September.
- d) The Council resolved to approve expenditure of up to £800 for repair work on footpath No 49, Lea Road.

16 Audit

- a) Internal Auditor's Report
The Council resolved to accept the contents of the Internal Auditor's Report.
- b) Certificate of Exemption
The Council resolved to approve the Certificate of Exemption.
- c) Approval of Annual Governance Statement
The Council resolved to approve the Annual Governance Statement.
- d) Approval of Annual Accounting Statement
The Council resolved to approve the Annual Accounting Statement.

17 Finance

The Council resolved to make the following payments:

Footpaths Officer	138.46
Clerk's Salary (DL)	578.47
Spotless (upon receipt of invoice)	100.00

18 Items for Information

DALC newsletter had been circulated to Councillors.

19 Correspondence

The Council agreed the following Items for the next agenda: A request for a donation to the local Red Cross; Donation to the Royal British Legion and complaints regarding lack of a footpath sign on Bedehouse Lane. **Action: Clerk.**

Concern about litter outside the Fish & Chip shop, Cllr Wakefield to speak to the owners. **Action: Cllr Wakefield.**

The trees on the promenade were all overgrown and need trimming, residents to be consulted with an item in the next newsletter. **Action: Cllr Beckett.**

A complaint had been received about a Shed on Alabaster Lane; this will need planning permission.

A tree on Alabaster Lane had been cut away from the path but some jagged edges are left, the tree will be cut down in the next few weeks.

The meeting closed at 9.50 pm.

Date of Next Meeting – Wednesday 19 August 2020 at 7.30 pm