

Cromford Parish Council

Minutes of the meeting of Cromford Parish Council held on

Wednesday 17th June @ 7.30pm via Zoom

Present

Councillors: Beckett (Chair) Bowman, Wakefield, Mosley, Boyack, March, Nutting & Fraser

Agenda

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate).

Part 1 – Non Confidential Items

20/06.1 – Receive apologies for absence

Cllrs. Purdy and Pawley both DDDC.

20/06.2 – Variation of Order of Business – None

20/06.3 – Declarations of Members Interests – Bowman (Item 20.6/15 iii) and Wakefield (Item 20.6/15 iv)

20/05.4 – Public Speaking

Cllr Ratcliffe joined the meeting later. She confirmed that sand bags will be delivered to The Alms Houses on Bedehouse Lane to prevent flooding to No1. DCC highways are currently over run with Flooding complaints. No progress on any matter previously raised. £1,000 donated from her community fund to a group based in Wirksworth to help in providing transport to the Local Health centre and for Hospital visits

She confirmed that DCC had agreed to parity of all DCC social care staff with the NHS staff.

No action by DCC on the issue of the Zebra Crossing at North Street

Cllr Wakefield reported a pot hole on Barnwell Lane

Cllr March reported a number of pot holes on North Street. Cllr asked that an inspection of carried out on North Street as there were other defects in addition to the pot holes.

Cllr Mosley reported that she had received complaints about the highway surface of The Newlands which was breaking up.

20/06 .5 – Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

To confirm the Non – Confidential Minutes of the Meeting held on 20th May 2020 (Copy supplied) and Non-Confidential Minutes of extraordinary Meeting held on 28th May (copy supplied)

All in favour of minutes of meeting 20th May 2020 minutes

All in favour of minutes of meeting 28th May 2020 minutes

20/06.6 To agree leave of absence due to illness of the Clerk, Mrs. Dawn Land

The Chair and Deputy Chair have had a conversation with Ms. Land. The chair had been in conversation with DALC in respect of this item. No contract of employment or letter of appointment can be found relating to the employment of the Clerk. On the advice of DALC the following resolution is placed before the meeting:-

The Clerk is granted leave of absence for three months and the Parish Council will pay her wages during this period. This will be reviewed at the September Parish Council meeting.

All in favour

20/06.7 – To agree to appoint a Locum Responsible Finance Officer / Clerk on advice from DALC

The chair has approached DALC for help to locate a Locum Responsible Finance Officer/Clerk. A suitable candidate has been suggested and a meeting to interview her is to take place on

19th June. The candidate will be interviewed by The Chair and Deputy Chair and Cllrs Boyack and Mosley before appointment.

All in favour

20/06.8 To confirm the Non – Confidential Minutes of Sub – Committees & reports from partnership meetings.

No quarry Liaison meeting held

20/06.9 – Police Matters

Cllr Mosley had responded to the police about taking part in the Community Speed Watch. Cllr Mosley has e mailed the new PCSO to introduce herself but has not received any response.

20/06.9 - D.C.C & D.D.D.C matters:

D.D.C to be asked to send planning consultations to the Chair for the foreseeable future. Cllr Boyack suggested that a “forward e mail” be placed on the Clerk’s pc so that all PC correspondence is automatically forwarded to the Chair.

20/06.10 Station Volunteers: Report by Cllr Russ Boyack

EMR have allowed Station volunteers to return to station activities from Tuesday 16th June. However, they have placed many restrictions on this return to work

No volunteer over 70 to work on the station

Strict social isolating 2m minimum.

Only two volunteers at work on platform

Only two people working on the station environment at any time

No sharing of tools.

All tools to be disinfected before and after use

I have raised with EMR about having a number of volunteers at Cromford as it has a long access road and plenty of space to self isolate. This is amongst a large number of questions raised by various Volunteers groups.

If we go back to the station it will have to be under strict task activity rules. I am currently waiting for Alastair to speak to me about a return. That’s why I have not asked the Volunteers to return.

20/06.11 To consider DALC evaluation of Clerk’s terms of Service and Contract of Employment

DALC have been consulted in respect of an evaluation of the Clerk’s terms of service and Contract of employment. DALC will carry out this work for a fee of £120-00

All in favour of employing DALC to carry out the evaluation.

20/06.11 To consider DALC evaluation of Footpath Warden’s terms of Service and Contract of Employment

That DALC be asked to carry out an evaluation of the Footpath Warden’s terms of service and Contract of employment. A fee needs to be agreed for this work.

All in favour of employing DALC to carry out the evaluation. Confirmation of this will be an agenda item for the July meeting.

20/6.12 Footpath Officer's report

CLIs Boyack, Nutting and Moseley and John Mee had an open air meeting to discuss the Ramblers letter in respect of claiming an unrecorded footpath at Slinger Wood, Bonsall. The meeting was split and the matter was reported back to the PC meeting. The chair had decided that it would be more equitable for individual persons to make their own submission to the DCC. To this end he had placed an item on the PC web site and sent the forms to each councillor.

Footpath No 49 Lea Road. An estimate of £800 for complete the repairs to this footpath is to be an agenda item for approval at the July meeting

20/6.13 Planning Decisions:

- i) 20/00459/LBALT 63, The Hill Internal & external alterations : All in favour
- ii) 20/00425/LBALT 118, The Hill Reroof & new rooflight All in favour
- iii) CW3/0320/83 Severn Trent – Odour Control at Lea WTW All in favour

Cllr Bowman commented that Slinger Top Quarry CM3/0817/40 and The Industrial Development at Porter Lane 19/00712/FUL required an extension of time from DDDC as they need to be discussed at the July PC meeting. Cllr Bowman is to write to DDDC to request extension of time.

20/6.14 Policy Reviews:

Discussion by the Chair with DALC and the Auditors have revealed that the following documents are required:-

Financial Risk assessment

Data Privacy Policy (**Draft previously circulated**)

Complaints Procedure

Equal Opportunities Policy

Website Accessibility Review

The Chair outlined why these were needed and what they entailed. There was a general discussion around these. They are all work in progress and will be agenda items at subsequent meetings

20/6.15 Items for decision:

(a)

- i) To agree the transfer of funds to the sum of £1871.43 wrongly credited from Parish Council account to Ark Engineering & Services Ltd
 - ii) To reimburse John Mee £9.00 for expenses incurred as Footpath Officer
 - iii) To reimburse Barbara Bowman £95.49 for payment to Hudsons' Plant Centre Ltd
 - iv) To reimburse Kate Wakefield £40.00 for bedding plants
 - v) To reimburse C.Pawley £ 97.20 for replacement defibrillator pads
 - vi) To pay Invoice KL Communications £141.60 due Nov 2019
- All in favour (BB & KW abstained)

(b) Accounts for Payment

Cheque No	Amount	
002097	£ 50.00	DALC – Councillor Training
002098	£752.58	Mr. D Sturt – reissued cheque (002092 cancelled)
002099	£ 680.61	Came & Co – Insurance
002100	£ 22.19	Mrs D Land – Zoom Subscription / Post
002102	£ 138.46	Mr. J. Mee – Salary & Litter Picking

002106	£ 578.47	Mrs D Land – Salary
	£ 26.00	Mrs. D Land – Expenses
002107	£ 100.00	J.S.Marriott & Co – Audit

(b) Budget Appraisal/Risk Assessment - Statement Supplied but to be checked by locum clerk before approval at July meeting

1. Items for Information: **(i) Briefing Note for Members – 2020 Annual Canvass (circulated)**

20. Correspondence

Date of next meeting: Wednesday 15th July, 2020

(b) Budget Appraisal/ Risk Assessment – Statement supplied

20/05.14. Items for Information

Cllr Bowman

DALC briefing note about training - Financial training for Councillors on 28th September. It was agreed to go on the next agenda but agreed to provisionally book 2 places

ACRE briefing note to be circulated

To Contact Cllr Birch in respect of the Community Centre re opening information

Cllr Boyack

Applied to DDDC for licence to hold Christmas lights in memorial gardens. Investigated Battery or low voltage lights and initially it seems worth pursuing. D Kay electrician consulted and on board if in country. To continue with investigation

Request that PC write to Arkwright Soc. Complaining about the dog mess on Church Walk

Meeting ended 2040hrs

Date of next meeting: Wednesday 17th June, 2020

Signed.....Date.....Page No. 1309