

CROMFORD PARISH COUNCIL
INDEPENDENT INTERNAL AUDITORS REPORT
FOR THE YEAR ENDED 31ST MARCH 2023

I have carried out an Internal Audit of the Council's books and records in accordance with the Council's requirements and planned coverage under the guidelines of Governance and Accountability for Local Councils. My Internal Audit and this Report are undertaken in order to assist the Parish Council in completing the Annual Governance and Accountability Return for 2022/2023 and it is not a replacement for any External Audit.

This work has been carried out on a sample basis to provide an assessment of compliance with the relevant policy and controls that are expected to be in operation during the above financial year. Where areas of concern are encountered additional work is undertaken to ascertain the extent of the problem and to form an opinion as to the effect on Council finances and procedures. Advice can then be given to correct the situation and the Council can then agree further controls where necessary to ensure future compliance with regulations.

My audit has covered the work carried out by the Parish Clerk in office during the year ensuring that all relevant regulations have been met and the Council's resolutions have been carried out in a proper, timely and correct manner.

Annual Governance and Accountability Return

Annual Internal Audit Report

The "Not Covered" response to part F in relation to Petty Cash is because the Parish Council does not use Petty Cash.

Continued.

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I note that a meeting of the Parish Council was not quorate and that some business had been delayed for that reason. I recommend that every effort is made to ensure that there are enough Councillors present at meetings to enable business to be carried out. There are some vacancies on the Parish Council and recruiting co-opted members would possibly avoid in this situation and advertising these vacancies may help.

My inspection of the records is now concluded, I consider that the system of internal control in place for Cromford Parish Council during 2022/23 was working in a satisfactory manner.



J S Marriott
Accountant
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7th June 2023