

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2023

Prepared by (Name and Role):

Date: 20/04/2023

	£	£
Balance per bank statements as at 31/3/23:		
Current Account	8,268.6	
Reserve Account	<u>25,273.9</u>	
		33,542.5
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
	<hr/>	-
Add: any un-banked cash as at 31/3/23		
		<hr/>
		-
Net balances as at 31/3/23 (Box 8)		<u><u>33,542.5</u></u>